User Manual	EDC Limited		
	Module	Loan Repayment	

User Manual for online EDC Loan Repayment

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USEI Manual	Module	Loan Repayment	

• Visit <u>https://goaonline.gov.in</u> to pay EDC Loan Repayment dues online as shown below.

Process to Login on Goa Online

• Click on Login Button in order to login into the system as shown in fig 1.1. In case you are a new user then kindly register on Goa Online.

			Labour & E	n 🗅	Screenreader Access	Technical Assistance
Goa Online	5%	Home About Us~	Services~ Tracking~ No	tification~	Login	Register
			-	1		
		E-Governance is an Services Portal will at any time withou hassle free, time bo	n essential part of the Digital provide citizens a single wind t visiting any government off ound and transparent deliven	ndia missic low to acce ce. This po r of G2C se	on and the Goa On ess various govern rtal will ensure a c rvices.	line e- iment services ionvenient,
		View Services				

- On click of Login, a page will be displayed wherein you have to enter username and password to login into the system.
- Enter the captcha provided and click on **Login** button as shown below.

🎂 Government of Goa, India	C Screenreader Access	
Goa Online 15%	Home About Usv Servicesv Trackingv Notificationv Login Register	
Login/Register	Login Register	
32 W & Bg	Enter Username/Email	nter User
	Center Password	ame, obile No.
	07 <i>6739</i> 2	nd Captcha.
	Enter the code shown above	
	Forgot Password?	
	Login	
	Fig 1.2	

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Process to Register on Goa Online (for new users only)

- If you are not an existing user on Goa Online, then kindly follow the below mentioned steps to register online.
- On click of Register, a page will be displayed wherein you have to enter email-id and mobile no as shown in Fig 2.1.

Government of Gos, India			🖵 Screenreader Access 🥄 🤇 Technical Assistance
Goa Online 15%		Home About Usy Servicesy Track	ing~ Notification~ Login Register
Register/Signup			
	Email*:		
	Mobile No *:	Enter Email Id	
		Enter Mobile No.	
		Generate OTP	and click on Generate OTP
		Fig 2 1	

- Click on **Generate OTP** to receive OTP on your email-id and mobile no.
- Enter the respective OTP and click on **Submit OTP** as shown in Fig 2.2.

Register/Signup			
	Email*:	X0000000(@abc.com	
	Mobile No.*:	X00000000X	
5 digit OTP is sent on the email id mentione	d above and another 5 digit OTP is ser	ent on mobile number mentioned above.The OTP's are valid for 10 minutes, Resend OTP button will be visible after 10 minutes.	
One Time Password*:	Enter Mobile OTP	Enter Email OTP	
		Submit OTP	
		Fig 2.2	

- After successful authentication you will be prompted to enter basic details to register on Goa Online.
- Enter the details and enter captcha and click on **Register/Signup** as shown in fig 2.3 .

Lleor Manual		E	EDC Limited		
USer Ma	nuai	Module	Loan Repaymen		
Register/Signup					
	Email*:	XXXXXXXXXX@abc.com			
	Mobile No *	******			
	Hobite No. 1				
		OTP verified Successfully			
Name*:	Enter your full name				
Date of Birth 1	Enter DOB	Gender:	elect		
Aadhaar No Afirtual Id*					
Addition in the second se	Enter Aadhaar No. Note:-(Aadhaar number should n	not contain			
	space.eg:3232XXXX23XX)				
Country*:					
	India	×			
State*:		-			
	GOA	• •			
Address":	Enter address				
	Litter oddress				
Taluka*:	Select	Village*:	• Pincode		
I, holder of above Aadhaar r	number , hereby give my consent to Goa used for authentication purpose.	Online to obtain my Aadhaar number and Name for authentication with	UIDAI. Goa Online has informed me that my identity		
Login N	vame*: xxx	xxxxxx			
Paraula	// /				
Passwo	(Pass)	vord can have special characters like @ # \$ % ^ & + =)			
Passwo	n Password":	word can have special characters like @ # \$ % ^ & + =)			
Passwo	(Passund): Re-c	word can have special characters like @ # \$ % ^ & + =) inter Password			
Passwo	(Passi n Password": Re-c Re-c	word can have special characters like @ # 5 % ^ & + =) enter Password ree to the Terms & Conditions			
Passwo	(Passi n Password": Re-c Ø I ag	word can have special characters like @ # 5 % ^ & + =) enter Password gree to the Terms & Conditions			
Passwo	(Passing (Pa	word can have special characters like @ # 5 % ^ & + =) enter Password ree to the Terms & Conditions			
Passuo Confirm	(Passion (Passion Password*: Re-c @ Lag Enter*	word can have special characters like @ # 5 % ^ & + =) anter Password pree to the Terms & Conditions 6.1.5.5.4 The Above Code":			
Passwo	(Pass n Password*: Re-t @ Lag Enter Enter	word can have special characters like @ = 5 % ^ & + =) anter Password gree to the Terms & Conditions 6.15554 The Above Code*: In the code shown above.	ter all the mandatory		
Passwo	(Pass n Password*: Re- Ø Lag Enter	word can have special characters like @ = 5 % ^ & + =) enter Password gree to the Terms & Conditions 6.15554	ter all the mandatory		
Passwo	(Passing (Pa	word can have special characters like @ = 5 % ^ & + =) enter Password gree to the Terms & Conditions 6.15554 The Above Code*: The Above Code*: Register/Signup	ter all the mandatory lds and click here to rister online		

• Once you are successfully registered click on **Click here to Login** to login to Goa Online as shown in Fig 2.4.

Register/Signup	
You have successfully registered	
	Click here to Login
TTTT-	

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Pay Online

• On successful login into the system, click on **Services** \longrightarrow **Payment Services** to view all the payment services provided by Goa Online web portal as shown in fig 3.1.

i Government of Goa, India		💼 Labour & Employmer	t Card R 📮 Screenreader Access 📞 Technical Assistance
Covernment of Goa. Inda	Home About Us> E-Governance is an Services Portal will J at any time without hassle free, time ter View Services	Labour & Employment Services Trackingv Service Selection Wizard All Services Citizen Services Ease of Doing Business Payment Services If Services	Register Notification Login Register tal India mission and the Goa Online evindow to access various government services office. This portal will ensure a convenient, any of G2C services.
	1 Esca of Doing Business	D. Paument Services	명 Information Technology (편) Track Status / Verify
spron be were services	200 Lase of Doing Dusiness	a raymene services	Cortificator

• Now click on **Online Payment** under **EDC Ltd** Department to pay the requisite fee digitally as shown in fig 3.2.

💧 Government of Goa, India			Screenreader Access Screenreader Acces Screenreader Acces Screenreader Acces Screen
Goa Online_ 15%	My Menu ~ Home About Us ~	My Transactions ~ Services ~ Ti	racking - Profile - Notification - Nevil -
Department & Service Efficient delivery of services with business process Re engineering	S n improved service levels by underta g of identified services.	king extensive	
LISTINGS Departments 🗸	Citizen <i>ၛ</i> EoDB	Payment TT/Startup	Help me choose Search
Goa Housing Board	EDC Ltd	Electrici	ty The second
2017 Schemes Revenue	③ Online Payment	> (c) Ele	ctricity bill payment
Legal Metrology Transport	Police		
(IT Policy Schemes)	Ħ.		
IT Policy 2018	(i) Fine Payment	Fig 3.2	

• On click of the service, the procedure for paying the amount digitally will be shown.

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• Click on "**Proceed to Pay**" to pay the requisite amount as shown in fig 3.3.



• On click of **Proceed to Pay**, a page will be displayed to enter Loan Account No. as shown in Fig 3.4 .

EDC Limited, Goa (Loan Repayment, Rent Payment, etc.)		
Payment Type:* Loan Repayment •	Enter Loan Account No	015
Loan Account No:* Enter Loan Account No	Preview	

- Select Payment Type and enter Loan Account No. in the appropriate field provided and click on **Preview**.
- If the entered Account No. is invalid or does not exist then an error message will be displayed as shown in fig 3.5.

160			
ROR: Invalid Account No., kindly cliv	ck on Reset Button and enter	r a valid Account No.	
Payment Type:*	Loan Repayment	a	
Loan Account No:*	X000000X	Reset	

Fig 3.5

• If the status of entered Account No. is closed then error message will be displayed as shown in fig 3.6.

Lisor Manual	E	EDC Limited
USEI Manual	Module	Loan Repayment
EDC Limited, Goa (Loan Repayment	, Rent Payment, etc.)	
UTINS.		
ERROR: Entered Account No. is closed,	kindly enter a different Loan Account No	
ERROR: Entered Account No. is closed, Payment Type:*	kindly enter a different Loan Account No Loan Repayment	

Fig	3.6
8	0.0

• If the account is valid then loan details will be displayed with the payable amount on click of **Preview** as shown in fig 3.7.

Goa Online_ 15%	Home	About Us∽	Inbox~	Services~	Tracking	Profile	Notification	My Menu∽	Nevil 🗠
							the s	Con a	
EDC Limited, Goa (Loan Re	oayment, Rent Payme	ent, etc.)							
Payme Loan Acco	t Type:* Loan Repaymen	nt	Res	et			-		
Loan Typ	: CMRY TERM LOAN								
Loan Account N Unit Nam	: 0XXXXXX1 : XXXX XXXX XXXXX								
Unit Addres	XXXXXXX XXXXXXXXX		XXXXX						
Last Paid Amour	: ₹1/-		La	st Paid On: 2	-Jun-2019(online	e)			
Total EMI Payabi	: ₹10/-		Total Amount	Payable *:		1			
i in case the dues are in	correct, kindly contact EDC	Ltd. helpdesk at -	+91-832-22245 NT >>	09 or email at b	sborkar@edc-goa	.com;	Enter of and clic TO PAY	lesired a ck on PR ′MENT	imount OCEED
				Fig 3.	7	L			

- Click on **PROCEED TO PAYMENT** to initiate the payment.
- Then the Payment Request Confirmation will be displayed. Here click on **Proceed to pay** as shown in fig 3.8 .

💧 Government of Goa, India					Ę] Screenreade	r Access 💊 +91-922	5905914 🥝 10:0	0 AM to 05:30 PM
Goa Online 15*	Home	About Us~	Inbox~	Services~	Tracking~	Profile~	Notification~	My Menu~	Nevil ~
					1		e de la		AS IN
EDC Limited, Goa(EDC Lo	an Repayment)						-		- Crt
	•						-		
Consumer No:	00000001								
Payment Reference No:	0)00000001								
Party Name:	2000000 2000000 20000000								
Towards:	Pall	Г							
Amount rayable.	NS. 1		Click	here to	make				
Payee Details: XXXXX XXXXX XXXXXX 7XXXXXXXXX			paym	nent on	line				
Proceed	i to pay Rs. 1			Cane	cel				
				Fig 3.8	}				

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- You will be redirected to the payment gateway where you can select payment mode and make the payment.
- Kindly note that based on your network speed it will re-direct you to payment gateway.
- On successful payment the applicant will be notified through SMS and email.
- Summary of payment will be displayed to the user. You can also download/print receipt by clicking on **Click here to Download/Print Receipt** as shown in fig 3.9.

Payment Received Success	iuny.	download receipt
Pourmont Perceived Success	fully.	Click here to
Amount Pai	d(Rs):	Receipt Date:16-Jul-2019 12:31:55 PM
Bank Ref	No: 1XXXXXXXXXXXXX	
Payment Sta	tus: SUCCESS	
Other Deta	ils:	
Party Na	me: XXXXX XXXXX XXXXXX	
Party Ref.	No: 0XXXXXX1	
Transaction	Id: 10000000000	
EDC Limited, Goa/EDC Loan I	lepayment	

Fig 3.9

• You will then get the receipt for the payment as shown in fig 3.10.

Transaction ID:1XXXXXXXXXXXX	X RECEIPT	Payment Date :16-07-2019 12:31:55 PM
Reference No .:	01XXXXXX1	
Name and Address of Party :	XXXX XXXXX XXXXXX XXXXXXX XXXXXX XXXXX XXXXXX	
Service :	EDC Loan Repayment	
Amount :	Rs. 1 /-	
Amount in words :	Rs. One Only	
Paid By : xxxxx xxxxx xxxx xxxx xxxx	CX COX	Payment Ref No.: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
x000000000x		•
Bank Ref No: 15XXXXXXXXXXXX		
Payment confirmation received (on: 16-07-2019 12:31:55 PM	